



MINISTRY OF
FOREIGN AFFAIRS
OF DENMARK
Danida



**CIVIL SOCIETY FOR ENHANCED DEMOCRACY AND HUMAN RIGHTS (CSDR)
PROJECT BOARD MEETING**

Minutes

23 October 2020

Via Zoom

Chaired by Ms. Manal Fouani, UNDP Deputy Resident Representative

Agenda

15:00-15:15 Introduction and Welcoming Remarks

Ms. Manal Fouani, UNDP Deputy Resident Representative

Ms. Maryna Popatenko, Deputy Minister of Youth and Sports of Ukraine

Mr. Mogens Blom, Chief Technical Advisor, Ministry of Foreign Affairs of Denmark

*Ms. Caroline Bilde Lichtenberg, Head of Section, Department for European
Neighbourhood Programme, Ministry of Foreign Affairs of Denmark*

Adoption of the agenda.

15:15-15:40 Presentation of project results, challenges and lessons learnt.

Ms. Oksana Kosenko, CSDR Project Coordinator, UNDP

15:40-15:55 Discussion on the project results. Assessment of the work undertaken by the
Project

All Project Board Members.

15:55-16:00 Any other business / Conclusions

All Project Board Members

Participants:

- Ms. Maryna Popatenko, Deputy Minister of Youth and Sports of Ukraine

- Mr. Mogens Blom, Chief Technical Advisor, Ministry of Foreign Affairs of Denmark
- Ms. Caroline Bilde Lichtenberg, Head of Section, Department for European Neighborhood Programme, Ministry of Foreign Affairs of Denmark
- Ms. Olena Prokopenko, Development Advisor, Royal Danish Embassy
- Ms. Manal Fouani, UNDP Deputy Resident Representative
- Mr. Nicolaj Sønderbye, UNDP Senior Democracy and Human Rights Advisor
- Ms. Olena Ursu, DG Team Lead
- Mr. Igor Gutsulyak, Programme Analyst, UNDP
- Ms. Oksana Kosenko, CSDR Project Coordinator
- Ms. Anna Mysyshyn, CSDR Knowledge Management and Innovations Associate, UNDP
- Ms. Anna Ostriкова, CSDR Youth/Grant Associate, UNDP
- Ms. Lidiya Movchan, CSDR Project Associate, UNDP
- Translator.

The main points discussed/suggested

- ✓ The Board meeting was chaired by Ms. Manal Fouani, UNDP Deputy Resident Representative. In her opening remarks, Ms. Fouani welcomed participants and emphasized the important role civil society plays in crisis situations like COVID-19 pandemic through supporting and giving voice to the most vulnerable and holding governments accountable. Ms. Fouani mentioned that despite current challenges the Secretariat of the Cabinet of Ministers of Ukraine has initiated the development of the National Strategy for Facilitation of Civil Society Development 2021-2025. Ms. Fouani thanked the Ministry of Foreign Affairs of Denmark for flexibility with planning which allowed UNDP to reallocate funding and support civil society response to the human rights challenges posed by COVID-19 and quarantine restrictions. DRR has also acknowledged the important role of the Ministry of Youth and Sports in advancing the youth policy, particularly the development of the Concept of State Target Social Programme "Youth of Ukraine 2025" and active participation in the development of the Draft Law "On the basic principles of youth policy in Ukraine". Finally, Ms. Fouani introduced Ms. Oksana Kosenko, the newly appointed Civil Society Project Coordinator.
- ✓ Ms. Maryna Popatenko expressed her appreciation for the ongoing fruitful cooperation within CSDR project. She stressed that the Ministry together with UNDP drafted a Concept of State Target Social Programme "Youth of Ukraine 2025" and added that one of the key criteria of the programme efficiency will be increased youth civic participation and that the Youth Participation Index will be presented soon to enable effective measurement of progress towards this goal. Ms. Popatenko complemented the good progress of the Youth Worker Programme and mentioned that the Ministry is cooperating with the Government to ensure that a youth worker will be officially recognized as a profession. Mr. Popatenko underlined the necessity to develop the institutional support mechanism for youth CSOs. Mr. Popatenko thanked for the development of the Concept of National Unity/Youth Mobility Programme and added that the pandemic may affect its implementation in the nearest future. However, the work on drafting components and establishing appropriate mechanisms for Youth Mobility Programme implementation is ongoing, Youth Mobility Programme is included in the Concept of State Target Social Programme "Youth of

Ukraine 2021-2025” and that Ministry has already requested additional budgeting for its implementation in 2021.

- ✓ Mr. Mogens Blom, Chief Technical Advisor, Ministry of Foreign Affairs of Denmark, thanked UNDP for organizing a Board meeting and cooperation throughout the year. Mr. Blom also thanked the Deputy Minister of Youth and Sports for her participation in the meeting with newly appointed Ambassador of Denmark to Ukraine, Mr. Ole Egberg Mikkelsen regarding the perspectives for youth policy development in Ukraine. Mr. Blom also thanked the CSDR project team for adaptive planning approach and stressed that in times of COVID-19 the new approaches and tools should be applied. Mr. Blom emphasized the importance of youth to youth cooperation between two countries and announced the establishment of the Ukrainian Youth House in Kyiv in 2021. Mr. Blom underlined that civil society programme plays a very important role in the developing of an accountable and active society and appreciated that the CSDR project remained operational during COVID-19.
- ✓ Ms. Caroline Bilde Lichtenberg, Head of Section, Department for European Neighbourhood Programme, Ministry of Foreign Affairs of Denmark, thanked UNDP team for timely budget adjustments and delivery of the results. Ms. Bilde Lichtenberg highlighted the role of CSO Hubs and acknowledged their progress in achieving financial sustainability. Ms. Caroline has expressed her appreciation for UNDP’s actions to transfer the Youth Worker Programme into digital format.
- ✓ Following the opening session of the meeting, Ms. Oksana Kosenko, Civil Society Project Coordinator, presented the key achievements of the Civil Society for Enhanced Democracy and Human Rights Project (CSDR) in 2020. She presented Project’s key 2020 outcome results, challenges and lessons learnt. Ms. Kosenko has mentioned that some of the activities within the work plan were modified to respond to the challenges posed by COVID-19 pandemic and quarantine restrictions such as transferring events and citizen engagement into online mode, allocating funding for ad hoc grant competitions to protect human rights of the vulnerable groups. She also stressed, that these changes should not affect the achievement of the project indicators and there is no need to revise the Logical Framework for now. Ms. Kosenko has also suggested that the composition of CSDR team should be revised to include a Local Governance Expert instead of the vacant position of a Civil Society Officer.
- ✓ Ms. Popatenko thanked for the comprehensive overview and appreciated the project results and achievements. Ms. Popatenko underlined the importance of continuing support and development of the Youth Worker Programme. Ms. Popatenko added that Ministry is focused on developing infrastructure for youth policy implementation such as supporting the development the youth centres in all oblasts of Ukraine and enhancing their capacities to engage and work with youth through developing and implementing educational programmes. Ms. Popatenko mentioned that the Ministry jointly with UNDP and All-Ukrainian Youth Centre has launched a pilot project Social Cohesion through Youth Participation. Ms. Popatenko welcomed the establishment of Youth House which will promote the intercultural and social dialogue between Ukrainian and Danish youth.

- ✓ Ms. Caroline has asked about the opportunities for the CSDR project once the Draft Law on Youth is adopted and whether or not UNDP is in contact with VRU Committee Youth and Sports on this issue.
- ✓ Ms. Oksana Kosenko provided comments that such opportunities could be: 1) supporting the Ministry and stakeholders in developing a comprehensive capacity development programme for youth CSOs since the Draft Law includes a provision to support not only project activities but also core funding for youth civil society organizations; 2) developing and conducting a communication campaign about the Law and its provisions in order to raise awareness on how it can benefit young people, youth civil society organizations and youth centres and how they can advocate for its implementation.
- ✓ Olena Ursu added that outreach to the VRU Committee on Youth and Sports could be ensured through EU/UNDP Parliamentary Reform Project and that UNDP is in dialogue with them to advocate for the adoption of the Draft Law.
- ✓ Ms. Popatenko shared her expectations that the 2nd reading of the Draft Law will most likely be voted in the beginning of 2021. Ms. Popatenko added that in a couple of weeks a technical meeting will be conducted to discuss the latest proposals to the Draft.
- ✓ Ms. Manal Fouani asked if the Board Members agree with the suggested changes to the CSDR team composition to include the position of Local Governance Expert instead of Civil Society Officer.

Decisions made and actions to be taken

- 1) Board members expressed the overall positive assessment of the work undertaken by the Project.
- 2) The proposed changes to the Project Budget were endorsed (Annex 1).
- 3) The updated organizational structure of the project was approved (Annex 2).

Prepared by:

Oksana Kosenko, CSDR Project Coordinator, UNDP

Oksana Kosenko

Cleared by:

Ms. Olena Ursu, Programme Specialist, DG (Team Leader)

Olena Ursu

Approved by:

Ms. Manal Fouani, UNDP Deputy Resident Representative

Manal Fouani

Ms. Caroline Bilde Lichtenberg, Head of Section, Department for European Neighbourhood Programme, Ministry of Foreign Affairs of Denmark

Caroline Bilde Lichtenberg

Ms. Maryna Popatenko, Deputy Minister of Youth and Sports of Ukraine

Maryna Popatenko

Annex 1. CSDR Annual work plan 2020**ANNUAL WORK PLAN****Civil Society for Enhanced Democracy and Human Rights in Ukraine****Project ID: 00099967****Year: 2020**

OUTPUTS	PLANNED ACTIVITIES	Description	Revised budget as of 23 Oct 2020
OUTPUT 1: 00103148 Civil society enhanced	Activity 1.1. Civil society organisations strengthened to promote democracy and foster participatory and result-driven Government-CSO dialogue at all levels in Ukraine		
	1.1.1. Provide institutional support to the selected mid-size regional CSOs through individually tailored capacity development programme, 50% of which are specialised in democratisation agenda and co-funded under this activity	71300 Local Consultants	12763.00
	Provide support to the CSO Hubs specialising in democratisation in order to implement the final stage of the OD plans (4-5th final tranches: CSDR-GA-OD-2018-01/ CSDR-GA-OD-2018-02; 6th tranche CSDR-GA-OD-2018-05/ CSDR-GA-OD-2018-06)	71400 Contractual services Individuals: Civil Society Officer/ Knowledge Management and Innovations Associate/ Youth/Grant Associate (33%)/ Monitoring and Evaluation Programme Specialist (8%)	34304.91
	Provide expert support, mentoring and guidance to the CSO hubs in the process of implementation of their capacity development plans	71600 Travel	4000.00
	Support the annual VIII Civil Society Capacity Development Forum with participation of CSO hubs network's representatives	73400 Rental and maintenance of other equipment	200.00

Conduct the final assessments of organizational development of 4 CSO hubs specialising in democratization	72600 Grants/commitments as of 01.01.2020- USD103069,00	197500.00
1.1.2. Support peer-to-peer transfer of knowledge and experiences in organisational development from the 8 capacitated hub CSOs to the other local mid-sized and small CSOs	74200 Printing, Design, Translations	6556.91
Support the development and publication of the CSO hubs Network members public materials based on 10 gender-reposnsive communications principles	75700 Trainings and Conferences	18699.00
Organise a review and planning session for the members of the CSO hubs Network and its Secretariat	74500 Miscellaneous Expenses	1000.00
Organise the training and coordination meeting for the CSO hubs' communications specialists, to update comm strategy integrating gnr-responsive principles	64300 Support services (IT, HR, Fin, Procur.) (3%)	8250.71
Support the review and development session of the CSO hubs Network Strategy with active engagement of all members of the Coalition	75100 Facilities & Administration (8%)	22661.96
Conduct training on digital transformation, e-solutions and new methods of women's and men's engagement for the members of the CSO hubs Network		
Conduct the assessment of the CSO hubs' Network development and its influence on lives of women and men in the regions		
1.1.3. Promote the stable hub CSO network and its work to engage citizens in the decision-making at the subnational level		
Provide support to the administrator of the CSO hubs' Network project "We have influence in the regions" and the CSO hubs implementing initiatives within this project (3rd tranche; CSDR-GA-NET-2019-02)		
Run a CfP among the members of the CSO hubs Network to support the local initiatives in reposponce to COVID-19 outbreak intergrating principles of gendr eaulity and womns' empowerment. Sign grant agreements and support the winners of the competition		
Ensure communication outreach to promote the results of OGP Action Plan implementation for 2018-2020.		

Support the Government in conducting the national/subnational consultation sessions engaging equally women and men to ensure that OGP Action Plan for 2020-2022 is developed in transparent and participatory manner
1.1.4. Support the civic monitoring of implementation of the National Strategy for Civil Society Development and develop enabling policies for CSO-government dialogue at subnational levels
Provide programme support to the graduate of the civic education course to implement the project "National memory and the search for common identity among youth from the eastern and western parts of Ukraine" (2 tr; CSDR-GA-Youth-2018-06)
Provide programme support to the CSO hubs to implement the project "Community Initiatives for Youth Workers in Volyn, Dnipropetrovsk and Kyiv regions" (2 tr; CSDR-GA-NET-Youth-2019-01)
Provide programme support to the CSO to implement the project "Sustainable development goals in New Ukrainian School" (2-3 tr; CSDR-GA-MAPS-2019-01)
Facilitate the process of experience sharing, including successes, challenges and lessons learned, with a view to accelerating the implementation of the 2030 Agenda, with SDG5 as cross-cutting, through supporting CSO hubs-led subnational cluster consultations.
Provide programme support to the CSO hub administrator and the members of the Network implementing initiatives within the project "Increasing citizens' access to justice and protection of human rights by engaging internal resources of the communities" (3 tr; CSDR-GA-NET-2019-01)
Provide programme support to the CSO implementing the project "Woman in politics – changes in country!" (2-3 tr; CSDR-GA-DEM-2019-01)
Provide programme support to the CSO implementing the project "Reform of the residence registration system in Ukraine: developing proposals for comprehensive changes" (3rd tr; CSDR-GA-DEM-2019-02)
Provide programme support to the CSO implementing the project "Transparent Cities: increasing transparency on local level" (2nd tr; CSDR-GA-DEM-2019-03)
Provide programme support to the CSO implementing the project "Pilot implementation of the All-Ukrainian participatory budget in 3 oblasts of Ukraine" (2nd tr; CSDR-GA-DEM-2019-04)
Provide programme support to the CSO implementing the project "CSO coalitions of Polissya region - synergy and impact" (2nd tr; CSDR-GA-DEM-2019-05)

Provide programme support to the CSO implementing the project "Business analysis module for the state-owned enterprises portal" (2-3 tr: CSDR-GA-TRAC-2019-01)		
Provide programme support to the CSO implementing the project "Enhancing the capacity of State Statistics Service Ukraine to provide better user experience" (2-3 tr: CSDR-GA-TRAC-2019-02)		
Conduct Anti-Corruption School for civic activists , incorporating finding of the study on gender and corruption		
Support the III Ukraine Reform Conference		
Conduct awareness raising online campaign on COVID-19 in 11 oblasts of Ukraine		
Conduct Online planning session for the CSO hubs on planning the COVID-19 response		
Run a CfP among the members of the CSO hubs Network to support the local initiatives in response to COVID-19 outbreak integrating principles of gender equality. Sign grant agreement and support the winner of the competition		
Run a CfP "Civil Society to the needs and human rights violations of vulnerable women and men during COVID-19 outbreak in Ukraine". Sign grant agreements and support the winners of the competition		
Provide informational support on COVID-19 for the local population via dissemination of informational materials (such as Posters on COVID-19 and floor stickers"Keep the distance")		
Total Activity 1.1.		305936.50
Activity 1.2. Capacities of human rights actors enhanced to promote and defend human rights in Ukraine		
1.2.1. Provide institutional support to the selected mid-size regional CSOs through individually tailored capacity development programme (24 months), 50% of which are specialised in the human rights agenda and co-funded under this activity	71300 Local Consultants	7763.00
Provide expert support, mentoring and guidance to the CSO hubs in the process of implementation of their capacity development plans	71400 Contractual services Individuals: Civil Society Officer/ Knowledge Management and Innovations Associate/ Youth/Grant Associate (33%)/ Monitoring and Evaluation Programme Specialist (8%)	34304.91

Provide programme support to the CSO Hubs specialised in human rights, including gender equality, in order to implement their projects on organisational development in accordance with the Strategic Plan of the organizations (6 tr; CSDR-GA-OD-2018-01/ CSDR-GA-OD-2018-03/ CSDR-GA-OD-2018-04; 5-6 tr. CSDR-GA-OD-2018-06)	71600 Travel	5669.30
Conduct the final assessments of organizational development of 2 CSO hubs specialising in human rights	73400 Rental and maintenance of other equipment	200.00
Organise a review and planning session for the members of the CSO hubs Network and its Secretariat	72600 Grants/ Commitments as of 01.01.2020- USD 65738.00	177500.00
Organise the training and coordination meeting for the CSO hubs' communications specialists	74200 Printing, Design, Translations	6556.91
Support the review and development session of the CSO hubs Network Strategy with active engagement of all members of the Coalition	75700 Trainings and Conferences	26809.00
Support the annual VIII Civil Society Capacity Development Forum with participation of CSO hubs network's representatives	74500 Miscellaneous Expenses	1000.00
Supporting the engagement of the CSO hubs and subnational CSOs in promoting the human rights and gender equality through the regional photo exhibition jointly with HR4U project	64300 Support services (IT, HR, Fin, Procur.) (3%)	7794.09
Conduct CfP, select proposals and sign grant agreements - Civil society response to the needs of vulnerable populations during COVID-19 outbreak in Ukraine	75100 Facilities & Administration (8%)	21407.78
1.2.2. Targeted capacity development and networking events for human rights CSOs, coalitions and networks on monitoring Ukraine's international and national human rights' obligations and commitments		
Support active civil society engagement in the process of development of the new Action Plan with gender equality tags/indicators for the National Human Rights Strategy implementation in coordination with HR4U		
Provide support to the CSO partners for monitoring Ukraine's international and national human rights' obligations and advocacy for the implementation of international commitments under treaty bodies inter alia CEDAW CCPR, CAT, CRC; and ensure the proper communication outreach		
1.2.3.Grants scheme to support the CSOs response to specific human rights challenges with a special priority to humanitarian issues		
Provide programme support to the CSO grantee in order to implement the project "Overruling Impunity for crimes committed in localities along the contact line by		

documenting violations of IHL norms, civil society mobilization and legislative initiatives" (3 tr; CSDR-GA-HR-2018-03)
Finalise the results of the joint UNDP-IRF CfP "Fighting Impunity for Grave Human Rights Violations and Other International Crimes Committed in the Armed Conflict", sign grant agreements and provide support to the CSOs
Provide programme support to the CSO grantee in order to implement the project "Improving the quality of Ukrainian justice in prosecuting international crimes" (3 tr; CSDR-GA-HR-2018-05)
Provide programme support to the CSO grantee in order to implement the project "Analysis and advocacy of Ukraine's compliance with UN obligations to combat torture and other ill-treatment" (2nd tr; CSDR-GA-HR-2019-01)
Provide programme support, including gender mainstreaming, to the CSO grantee in order to implement the project "Maintaining the focus on human rights in the process of significant change of power" (2nd tr; CSDR-GA-HR-2019-02)
Provide expert support, mentoring and guidance to the CSO grantees in the process of implementation of their projects, ensure monitoring of proper implementation and gender-responsive results
1.2.4. Support to further application of the human-rights based approach by the regional CSOs and their engagement in monitoring the progress of implementation of reforms at the subnational level from the human rights perspective
Provide programme support to the CSO hub administrator and the members of the Network implementing initiatives within the project "Human rights-based community development" (3 tr; CSDR-GA-NET-2019-03)
Provide programme support to the CSO hub administrator and the members of the Network implementing initiatives within the project "Increasing citizens' access to justice and protection of human rights by engaging internal resources of the communities" (3 tr; CSDR-GA-NET-2019-01)
Run a CfP among the members of the CSO hubs Network to support the local initiatives in response to COVID-19 outbreak integrating principles of gender equality and women's empowerment. Sign grant agreements and support the winners of the competition
Provide support for CSOs to better monitor and analyse hate speech issues and identify trends
Conduct awareness raising online campaign on COVID-19 in 11 oblasts of Ukraine
Conduct Online planning session for the CSO hubs on planning the COVID-19 response

Run a CfP among the members of the CSO hubs Network to support the local initiatives in response to COVID-19 outbreak integrating principles of gender equality. Sign grant agreement and support the winner of the competition		
Run a CfP "Civil Society to the needs and human rights violations of vulnerable women and men during COVID-19 outbreak in Ukraine". Sign grant agreements and support the winners of the competition		
Provide informational support on COVID-19 for the local population via dissemination of informational materials (such as Posters on COVID-19 and floor stickers"Keep the distance")		
Total Activity 1.2		289004.99
Activity 1.3. Enhanced civic youth engagement and youth participation in decision-making at all levels		
1.3.1 Youth empowerment through specialized training of youth workers on civic engagement	71200 International Consultants	0.00
Provide expert support to the implementation of the civic education courses based on gender mainstreaming approach in Ternopil and one more additional oblast; advocate for replication of the civic education course among other oblasts, including in coordination with RPP and Oblast SDG programme	71300 Local Consultants	10000.00
Organise the information session for the graduates of the civic education courses and provide the small grants for the implementation of their civic initiatives with young women and men at the subnational level	72100 Contractual services	0.00
Provide programme support to the graduate of the civic education course to implement the project "National memory and the search for common identity among youth from the eastern and western parts of Ukraine" (2 tr; CSDR-GA-Youth-2018-06)	71400 Contractual services Individuals: Civil Society Officer/ Knowledge Management and Innovations Associate/ Youth/Grant Associate (33%)/ Monitoring and Evaluation Programme Specialist (8%)	35332.97
Provide programme support to the CSO hubs to implement the project "Community Initiatives for Youth Workers in Volyn, Dnipropetrovsk and Kyiv regions" (2 tr; CSDR-GA-NET-Youth-2019-01)	71600 Travel	3500.00

1.3.2. Local initiatives of youth CSOs and non-formal youth groups in the area of democratization and human rights supported with mentoring by CSO hubs	73400 Rental and maintenance of other equipment	200.00
Provide support for the capacity development of Ministry of Youth and Sport	72600 Grants/ Commitments as of 01.01.2020- USD9287.00	9224.00
Support the Ministry Youth and Sport of Ukraine in developing and implementing National Youth Exchange Programme in line with key Government priorities ensuring integration of gender equality principles and non-discrimination	74200 Printing, Design, Translations	5500.00
Support the development of a new updated website for the Youth Worker Programme based on pinciples of gender-rsponsive communications	75700 Trainings and Conferences	61422.00
Hold the workshop with the authors of the Contest of the Best Practices of Youth Work in the Youth Capital of Ukraine to promote their experiences acelerating achievement of SDGs with SDG5 as cross-citting; and disseminate the catalogue of the best practices of youth work among target audiences	74500 Miscellaneous Expenses	1000.00
Hold the 4th Annual Contest of the Best Practises of youth work in Ukraine - 2020 wit equal engaement of women and men and prepare the catalogue together with the State Agency for Youth and Civil Society	64300 Support services (IT, HR, Fin, Procure.) (3%)	3785.37
Support the development of monitoring system for the Youth Worker Programme's implementation wth gender-senitve and sex-disaggregated indicators according to recommendations the YW Programme Evaluation Report	75100 Facilities & Administration (8%)	10397.15
Support the revision, including gender review, of contents of the basic training of the Youth Worker Programme according to the new government youth policy strategic plans		
Present and promote the results of implementation of the inclusive civic initiatives of young women and men during U-Inn 2.0 Reload local democracy fest		
Support the winners of U-Inn 2.0 challenge; Reload local democracy (2nd tr: CSDR-GA-U-INN-2019-01; CSDR-GA-U-INN-2019-02). Finalise and sign grant agreement with the third winner		
Support the development of concept of the State Target Social Program "Youth of Ukraine" for 2021-2025 focusin on addressing the neesof young wome and men.		
Hold the 4th Annual Youth Workers Forum to discuss the priority agenda of civic education for youth workers, youth participation and award winners of the best practices contest integrating gender dimention		
Conducting a nationwide research on the impacts of COVID -19 pandemic on youth in Ukraine		

Conduct Social media information campaign on COVID-19 targeted at young women and men		
Total Activity 1.3		140361.49
Activity 1.4. Effective Project Management		
Contractual services Individuals (gross, all charges included)	71400 Contractual services Individuals:	
Project Coordinator	Project Coordinator	34,996.41
Project Associate	Project Associate	32,811.64
Fuel (cost-sharing with other activities)	72400 Mobile Telephone Charges	300.00
Mobile Telephone Charges	73100 Rent & Utilities	37,000.00
	73400 Rental and maintenance of other equipment	
Comp. Equipment/Software	74500 Miscellaneous Expenses	1,000.00
Rent & Utilities	64300 Support services (IT, HR, Fin, Procur.) (3%)	3,183.24
	75100 Facilities & Administration (8%)	8,761.58
Total Activity 1.4		118,052.87
Activity 1.7. Integrity Cities		
Activity 1.7.1.Targeted local administrations significantly reduce corruption risks through a comprehensive corruption risks assessment and developed Municipal Integrity Plans	71300 Local Consultants	3,580.22
Develop Municipal Integrity Plans based on conducted corruption risk assessments and present them to the municipalities	71400 Contractual services Individuals	25,395.00
Develop analytical reports on the results of the assessment of corruption risks in the activities of 3 municipalities and submit to EUACI	71600 Travel	3,712.00
Develop the manual for municipalities "Corruption Risks in the City Council: How to Evaluate and Minimize"	72100 Contractual services	27,000.00

Activity 1.7.2. City administrations in Zhytomyr, Nikopol' and Chervonohrad have capacities to establish sound and transparent procedures and innovative solutions allowing citizens, local civil society organizations, and journalists to monitor the local administrations	75700 Trainings and Conferences	22,699.07
Finalize the report on E-Reception Hall and facilitate development of regulations on enhancing e-reception tools implementation in three municipalities	74200 Printing, Design, Translations	2,690.00
Hold public hearings on the high corruption risk areas guided by the updated procedures in three municipalities	64300 Support services (IT, HR, Fin, Procur.) (3%)	2,472.93
	75100 Facilities & Administration (8%)	8,289.62
Develop analytical report on the results of evaluations of the interest and needs for the implementation and / or improvement of the existing E-Reception Hall and on the established practices for holding public hearings		
Activity 1.7.3. City administrations' employees, women and men, have the capacities and skills to integrate the corruption risk assessment into the strategic policy planning processes and build awareness of the civil society and citizens on the procedures and tools to monitor local administration		
Finalize training programme materials and hold the training sessions for the city administrations' and SOE's employees		
Conduct communication and advocacy campaigns on the Integrity Cities model in three municipalities, through articles in national and regional media, and promotional videos dissemination		
Total Activity 1.7		95,838.84
GRAND TOTAL Support services (IT, HR, Fin, Procur.) (3%)		25,486.35
GRAND TOTAL Facilities & Administration (8%)		71,518.08
GRAND TOTAL AWP 2020		949,194.68

Annex 2. CSDR updated organizational structure

